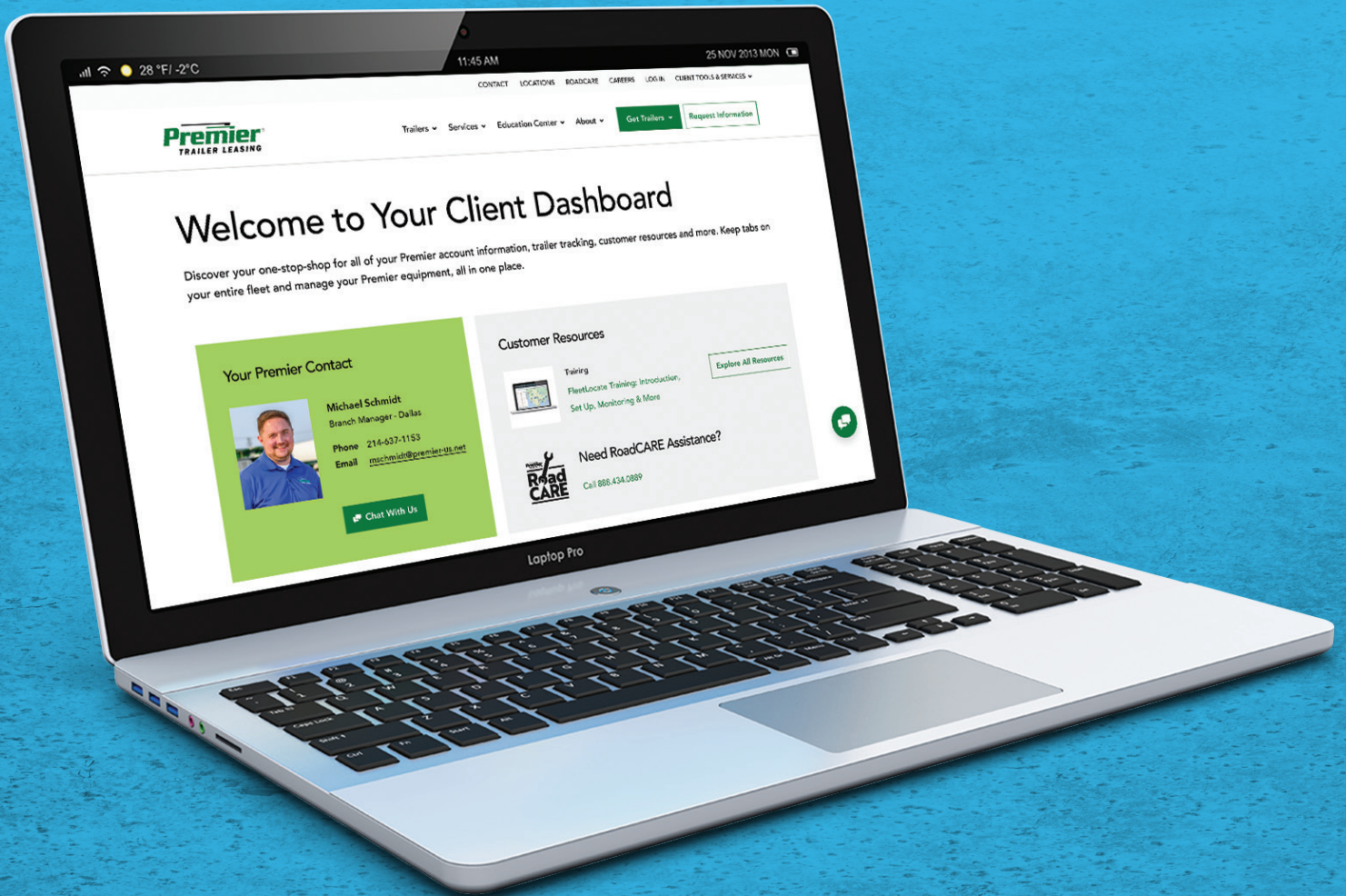
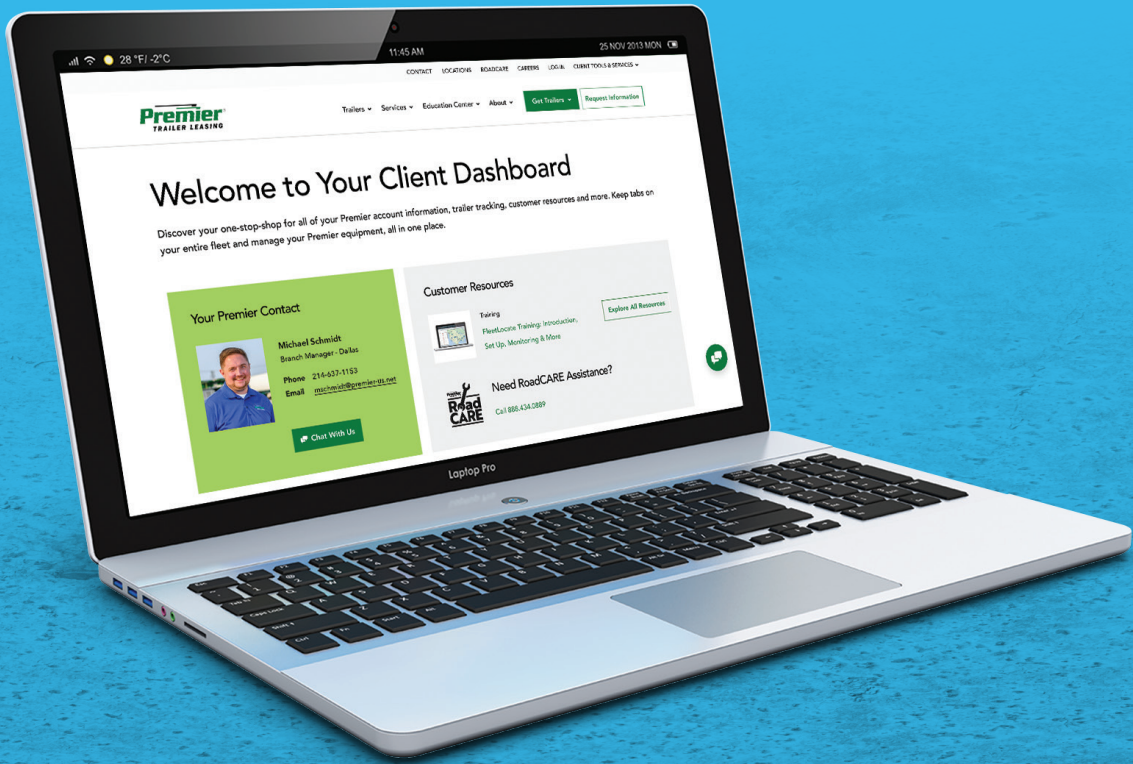


CLIENT DASHBOARD USER GUIDE



Premier. Driven by Integrity.

Premier[®]
TRAILER LEASING



Home Screen/Widgets	3
Trailer Tracking	4
Fleet Information	5
Account Information/Open Invoices	6
Equipment Service Notifications	7
Equipment Service Detail	8
Gate Activity	9

Home Screen/Widgets

The Dashboard provides six widgets to help manage your fleet, invoicing, and Equipment Service Notifications.

- Clicking any of the buttons will pre-filter the corresponding grid below to your selection

CLIENT INFORMATION

The Insurance renewal for one or more of the selected account(s) is due.

<div style="background-color: #008000; color: white; text-align: center; padding: 2px;">FLEET STATUS</div> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; padding: 2px;">On-Hire 123</td> <td style="text-align: center; padding: 2px;">Rent 1</td> <td style="text-align: center; padding: 2px;">Lease 123</td> <td style="text-align: center; padding: 2px;">One-Way 0</td> </tr> </table>	On-Hire 123	Rent 1	Lease 123	One-Way 0	<div style="background-color: #008000; color: white; text-align: center; padding: 2px;">INSURANCE EXPIRES</div> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; padding: 2px;">Gen Liability</td> <td style="text-align: center; padding: 2px;">Auto Liability</td> <td style="text-align: center; padding: 2px;">Phys Damage</td> </tr> </table>	Gen Liability	Auto Liability	Phys Damage	<div style="background-color: #008000; color: white; text-align: center; padding: 2px;">ACCOUNTS PAYABLE</div> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; padding: 2px;">Statement as of Today 22 - \$116,432</td> <td style="text-align: center; padding: 2px;">Past Due Invoices 0</td> </tr> </table>	Statement as of Today 22 - \$116,432	Past Due Invoices 0
On-Hire 123	Rent 1	Lease 123	One-Way 0								
Gen Liability	Auto Liability	Phys Damage									
Statement as of Today 22 - \$116,432	Past Due Invoices 0										
<div style="background-color: #008000; color: white; text-align: center; padding: 2px;">TRAILER TRACKING</div> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; padding: 2px;">Opted-In 124</td> <td style="text-align: center; padding: 2px;">Opted-Out 0</td> <td style="text-align: center; padding: 2px;">Not Equipped 0</td> </tr> </table>	Opted-In 124	Opted-Out 0	Not Equipped 0	<div style="background-color: #008000; color: white; text-align: center; padding: 2px;">EQUIPMENT SERVICE STATUS</div> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; padding: 2px;">Action Required 1 - \$245</td> <td style="text-align: center; padding: 2px;">PTL Review 0</td> <td style="text-align: center; padding: 2px;">Approved 14 - \$8,972</td> </tr> </table>	Action Required 1 - \$245	PTL Review 0	Approved 14 - \$8,972	<div style="background-color: #008000; color: white; text-align: center; padding: 2px;">FHWA INSPECTION STATUS</div> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; padding: 2px;">Current 104</td> <td style="text-align: center; padding: 2px;">Due <= 90 Days 0</td> <td style="text-align: center; padding: 2px;">Expired 20</td> </tr> </table>	Current 104	Due <= 90 Days 0	Expired 20
Opted-In 124	Opted-Out 0	Not Equipped 0									
Action Required 1 - \$245	PTL Review 0	Approved 14 - \$8,972									
Current 104	Due <= 90 Days 0	Expired 20									

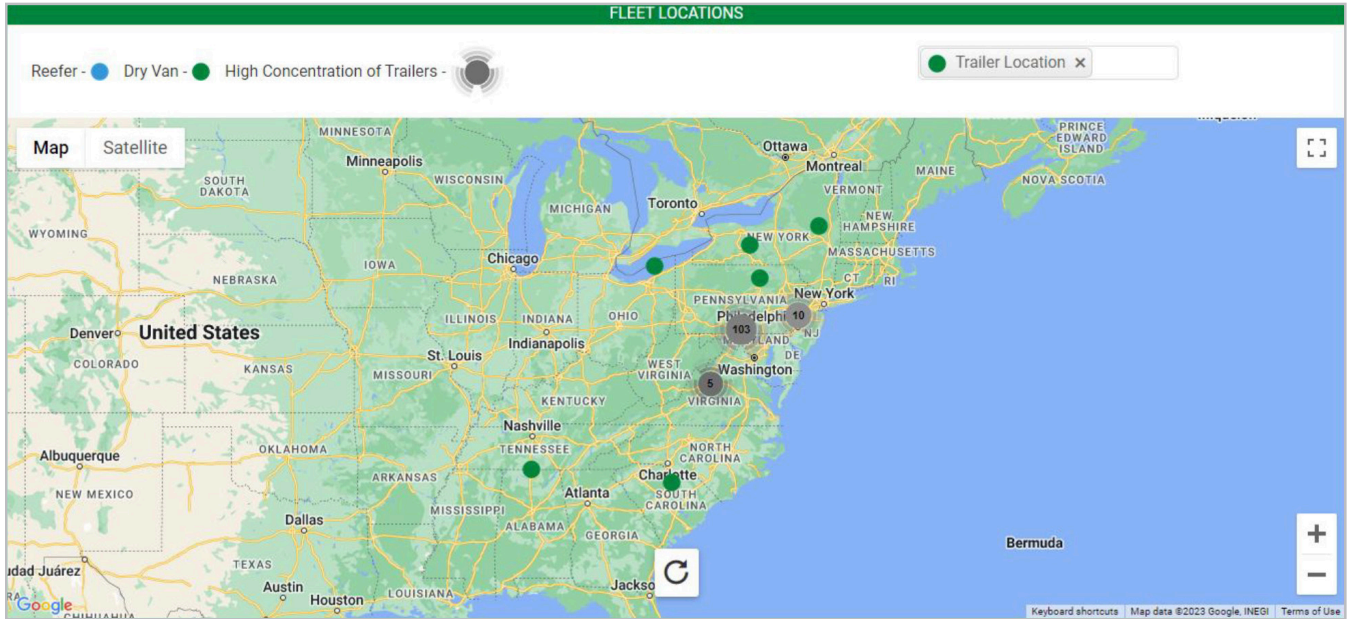
View Gate Activity for the Selected Account(s)

Client Name	Account #	On-Hire	Gen Liab Exp	Auto Liab Exp	Phy Dmg Exp	LDW
▶ TEST LOGISTICS COMPANY	12345	123	01/01/2025	01/01/2025	01/01/2025	NO

◀
◀
Page 1 of 1
▶
▶

Trailer Tracking

- Locations of all units are shown in the map with green dots
- Clusters of units can be shown by count in the gray circle
- Clicking the gray circle will zoom in to allow visibility of all clustered units



Fleet Information

- Clicking either of the “View” hyperlinks will show a pdf of the current registration or FHWA
- Clicking on any of the pre-filtered selections will filter the grid for the those specific units
- Clicking on any of the ellipses will allow more column addition options for the grid
- Exporting to Excel will export a sheet with all possible column additions added
- Clicking on the expansion arrow will show more information about the specific unit

The screenshot shows the 'FLEET INFORMATION' dashboard. At the top, there is a search bar for 'Trailer ID or VIN...' and several filter buttons: 'Export to Excel', 'Reset', 'Rent', 'Lease', 'One-Way', 'Opted-In', 'Opted-Out', 'Not Equipped', and 'FHWA Good'. Below these are more filters: 'FHWA Due', 'FHWA Exp', 'Download Documents', 'Deselect All: 0', and a 'Pull Historical Data' checkbox. A message says 'Drag a column header and drop it here to group by that column'. The main table has columns: Client, Trailer, Branch, Type, Year, Rental, Registra..., FHWA, Tracking, Carg..., and Status. Five rows of data are visible, each with a 'View' link and a 'GO! Paid' button. The bottom of the dashboard shows 'Page 1 of 13' and '10 items per page'.

Client	Trailer	Branch	Type	Year	Rental	Registra...	FHWA	Tracking	Carg...	Status
12345	PTLZ222486	MECHANIC...	Van-Plate	2022		View	View	GO! Paid	Empty	Lease
12345	PTLZ222487	MECHANIC...	Van-Plate	2022		View	View	GO! Paid	Empty	Lease
12345	PTLZ222488	MECHANIC...	Van-Plate	2022		View	View	GO! Paid	Loaded	Lease
12345	PTLZ222489	MECHANIC...	Van-Plate	2022		View	View	GO! Paid	Empty	Lease
12345	PTLZ222490	MECHANIC...	Van-Plate	2022		View	View	GO! Paid	Empty	Lease

Account Information/Open Invoices

- Clicking on any of the pre-filtered selections will filter the grid for the those specific invoices
- Clicking on View will present a pdf of the invoice you selected
- Exporting to Excel will export all open invoices
- Clicking on multiple check boxes will allow you to download multiple invoices at once into pdf format

ACCOUNT INFORMATION

Download invoices into your accounting software and pay online using Premier PayPro, login or register here.

Export to Excel **Statement as of Today: \$116,432** **Open Invoices: \$116,432** Past Due Unapplied Cash **Download Invoices** Deselect All: 0 **Pay Invoices Online**

Pull Historical Data:

Drag a column header and drop it here to group by that column

	Client	Invoice/Chk #	Type	Inv/Chk Date	Due Date	Amount	Balance	Invoice	Past Due Days
<input type="checkbox"/>	12345	I-00602216	Rental	11/30/2022	01/29/2023	\$47,578.16	\$47,578.16	View	-
<input checked="" type="checkbox"/>	12345	I-00603720	Rental	11/30/2022	01/29/2023	\$374.70	\$374.70	View	-
<input type="checkbox"/>	12345	I-00604834	Rental	11/30/2022	01/29/2023	\$520.06	\$520.06	View	-
<input type="checkbox"/>	12345	I-00611577	Rental	12/31/2022	03/01/2023	\$52,906.45	\$52,906.45	View	-
<input type="checkbox"/>	12345	I-00613078	Rental	12/31/2022	03/01/2023	\$387.19	\$387.19	View	-
<input type="checkbox"/>	12345	SLS00162923	Service	11/28/2022	01/27/2023	\$168.40	\$168.40	View	-
<input type="checkbox"/>	12345	SLS00162929	Service	11/28/2022	01/27/2023	\$172.25	\$172.25	View	-
<input type="checkbox"/>	12345	SLS00163759	Service	12/09/2022	02/07/2023	\$199.38	\$199.38	View	-
<input type="checkbox"/>	12345	SLS00163786	Service	12/09/2022	02/07/2023	\$181.74	\$181.74	View	-
<input type="checkbox"/>	12345	SLS00163964	Service	12/09/2022	02/07/2023	\$472.29	\$472.29	View	-
							\$116,432.01		

Page 1 of 3 10 items per page 1 - 10 of 22 items

Equipment Service Notifications

- All service-related notifications can be viewed in the grid below
- Clicking the Review hyperlink will take you to a new window (see next page)
- If ESN's are not approved or disputed online, automatic invoicing will commence the following Friday from the date in the Date column

EQUIPMENT SERVICE REVIEW								
Export to Excel Reset Open: \$245 In Review Approved: \$8,972 Pull Historical Data: <input type="checkbox"/>								
Drag a column header and drop it here to group by that column								
Client	Branch	Work Order #	Date	Trailer	Amount	Review	Status	
12345	Mechanicsburg	221201-0063	12/01/2022	PTLZ222808	\$244.58	Review	Action Req	
12345	Mechanicsburg	221216-0190	12/16/2022	PTLZ223074	\$134.36	Review	Approved	
12345	Mechanicsburg	221215-0174	12/15/2022	PTLZ223064,PTL...	\$514.63	Review	Approved	
12345	Mechanicsburg	221214-0016	12/14/2022	PTLZ222830	\$645.63	Review	Approved	
12345	Mechanicsburg	221213-0117	12/13/2022	PTLZ223057	\$198.75	Review	Approved	
12345	Mechanicsburg	221212-0221	12/12/2022	PTLZ223054	\$255.45	Review	Approved	
12345	Mechanicsburg	221211-0011	12/11/2022	PTLZ222497	\$537.95	Review	Approved	
12345	Corporate - Plano	221129-0147	11/29/2022	PTLZ222781,PTL...	\$986.20	Review	Approved	
12345	Corporate - Plano	221128-0324	11/28/2022	PTLZ222968	\$1,092.32	Review	Approved	
12345	Mechanicsburg	221122-0191	11/22/2022	PTLZ222816	\$2,380.50	Review	Approved	
					\$9,216.38			

Page 1 of 2 10 items per page 1 - 10 of 15 items

Equipment Service Detail

- After the Review hyperlink is clicked, this window is opened for service details
- Equipment Service Comments and pictures (if available) will be shown in this window
- User can approve and enter PO by clicking the orange “Approve” button
- User can dispute or ask for clarification by clicking the red “Ask Us a Question” button

Equipment Service Detail

* Denotes a required field.
[Approve](#) [Ask Us a Question](#) [Close](#)

Date:	01-05-2023	Enter P.O. #*	<input type="text" value="T0589"/>
To:	TEST LOGISTICS COMPANY #12345	From:	Premier Trailer Leasing Inc.
	123 TEST STREET		740 Independence Avenue
	PLANO, TX 75075		Mechanicsburg, PA 17055
	P:		P: (717) 724-9155
	F:		F: (888) 772-5169

Billing Amt:	\$244.58	Equipment Service Comments
Work Order #:	221201-0063	Good morning John, I hope you're well. elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id
Trailer #(s):	PTLZ222808	
License #:	219038T	

#	Description	Parts	Labor	Other	Total
1.	PTLZ222808 - FleetNet Service Fee	\$0.00	\$0.00	\$74.48	\$74.48
2.	PTLZ222808 - Service Call Mechanical	\$0.00	\$156.25	\$0.00	\$156.25
3.	Total Taxes	\$0.00	\$0.00	\$0.00	\$13.85
Grand Total:		\$0.00	\$156.25	\$74.48	\$244.58

Gate Activity

- To track outbounds and inbounds to and from a Premier facility, simply enter your date parameters and click Get Activity

GATE ACTIVITY

SHOW ACTIVITY BETWEEN

1/15/2023 AND 1/16/2023

Get Activity

Client	Branch	Trailer	Rental Agreement	PO	Date Out	Date In
12345	Corporate2	PTLZ232336	500L-000138-16	T0589	01/16/2023	
					OUTs: 1	INs: 0

Page 1 of 1 10 Items per page 1 - 1 of 1 items

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trailers@premiertrailerleasing.com.

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